Minutes – Standing Policy Committee on Finance – March 3, 2016

REPORTS

Item No. 6 Winnipeg Police Service Headquarters Redevelopment Project – Financial Status Report No. 12 for the Period Ending December 31, 2015

STANDING COMMITTEE DECISION:

The Standing Policy Committee on Finance concurred in the recommendation of the Winnipeg Public Service and received as information the financial status of the Winnipeg Police Service Headquarters Redevelopment Project, as contained in the report.

Minutes – Standing Policy Committee on Finance – March 3, 2016

DECISION MAKING HISTORY:

Moved by Councillor Gillingham,

That the recommendation of the Winnipeg Public Service be concurred in.

Carried

ADMINISTRATIVE REPORT

Title:WINNIPEG POLICE SERVICE HEADQUARTERS REDEVELOPMENT
PROJECT – FINANCIAL STATUS REPORT NO. 12 FOR THE PERIOD
ENDING DECEMBER 31, 2015

Critical Path: STANDING POLICY COMMITTEE ON FINANCE

AUTHORIZATION

Author	Department Head	CFO	CAO
B. Erickson G. Chartier	J. Kiernan Acting Chief A. Stannard	M. Ruta	D. McNeil

RECOMMENDATIONS

That the financial status of the Winnipeg Police Service Headquarters Redevelopment Project as contained in this report be received as information.

REASON FOR THE REPORT

Administrative Standard FM-004 requires quarterly reporting to the Standing Policy Committee on Finance.

EXECUTIVE SUMMARY

Since the last reporting to SPC Finance in September 2015, the following is an update as to the status of the WPS Headquarters project.

Occupancy/Move in Date

- The WPS commenced their move into the building on December 15, 2015.
- The WPS is on schedule to have all operational units moved into the WPS Headquarters by June 30, 2016.

GMP Contract

• The final invoice on the contract has been received by the City and has been reviewed by the City's consultant engineer. The City has withheld \$125,000 from the contract amount for remaining project deficiencies, as identified by the consultant engineer. Total performance on the project will be issued once all project deficiencies are completed.

Occupancy Permit

- The Final Occupancy Permit has not yet been issued. The Building Interim Occupancy permit is in place until April 30, 2016.
- In order for final occupancy to be issued, all life safety systems must be completed, tested and approved by City inspections. All work on the WPSHQ Redevelopment Project has been completed by the contractor with the exception of minor deficiencies. The remaining work required to be completed to attain final occupancy relates to minor electrical issues within the Office Tower portion, as well as the additional building safeguard work, which is not part of the GMP contract.
- The additional building safeguard work (not part of the GMP Contract) has required additional building permits. The new work under these new building permits is required to be completed prior to the issuance of the Final Occupancy Permit. The Public Service is diligently working to address the building safeguard work. This work is scheduled to be completed by March 15, 2016.
- There are no project deficiencies within the WPSHQ building affecting our ability to receive the Final Occupancy Permit.

Water Event Insurance Claim

- All remediation work required related to the August 21, 2014 water event has been completed by the construction contractor. This work has been certified by the City's consultant engineer and is being reviewed by the City's insurers.
- The Insurance Recovery Report authorizing expenditures related to the water event has been reviewed by Legal Services and it has been determined by Legal Services that authority is in place to pay the final amount owing on the remediation work. Previous reporting to Committee has reported that expenditures be limited to a maximum of \$2 million over and above amounts received from our insurers.
- With Legal Services' determination that authorization to pay is in place, the Public Service is in the process of reviewing the progress claim for final payment to be issued. Payment will be issued once complete documentation is received to the City's satisfaction.
- Partial advancement of funds has been received from our insurers on the water event insurance claim as interim payment until the insurance company review has been completed. It is anticipated that the property insurance claim of this scope and magnitude may take a significant time to be processed and finalized.
- The City's Builders Risk insurance is expected to respond to a significant portion of the claim once all submitted costs are examined.
- A separate report will be submitted once the insurance claim has been finalized.

IMPLICATIONS OF THE RECOMMENDATIONS

None - Report is to be received as information.

HISTORY

In July 2011, Council approved an increase to \$162 million for the redevelopment of the WPS Headquarters building comprised of \$155 million for construction and construction period interest charges of \$7 million. The total approved budget for the project as approved by Council in July 2011 and disclosed in the 2012 Capital Budget was \$193.567 million, which included \$31.567 million for the purchase cost of the building. The purchase cost of the building is not included in this Report as it is not within the responsibilities of the Project Director and Project Team. The purchase cost of the building has been recorded in the City's financial statements with \$12.6 million being allocated to the Mail Sorting Plant at 245 Smith Street and \$18.967 million being allocated to the Office Tower at 266 Graham Avenue.

In July 2011, Council also delegated authority to the CAO to enter into a Guaranteed Maximum Price (GMP) Contract. On November 18, 2011, the City entered into a GMP Contract with Caspian Projects Inc. for \$137.1 million.

In December 2013, Council increased the project budget by \$16.2 million (*) bringing the total redevelopment cost to \$178.2 million and total project value (including purchase of the building) to \$209.8 million. (*) - The increase in construction costs of \$17.2 million was partially offset by a \$1.0 million reduction of construction period interest expense.

On February 21, 2014, the City signed a Supplemental Agreement with Caspian Projects Inc. establishing a Total Contract Price of \$156,374,911.67, which is within the funding authorized by Council.

The WPS Headquarters passed all life safety testing on July 29, 2014. The City was to take possession of the building the week of August 25, 2014, following final inspection on August 20, 2014. However, due to water damage from the rain event that occurred on August 21, 2014, the main electrical service equipment and life safety systems on the lower levels, under the City inspections "Order to Comply" had to be recertified or replaced before an Occupancy Permit could be issued.

On December 10, 2014, Council approved the Winnipeg Police Headquarters Redevelopment Project – Insurance Recovery Report delegating to the CAO authority to approve contract overexpenditures with Caspian Projects Inc. Adjeleian Allen Rubeli Ltd., and Integrated Designs Inc. with a requirement to report back to the Standing Policy Committee on Finance regarding the complete cost of rain damage and insurance recoveries when it is fully known. The Public Service advised that \$2,000,000 reservation of funds has been set aside within the Insurance Reserve Fund to assist with interim/bridging costs to proceed with repairs in a timely fashion. On February 12, 2015, the City signed a Second Supplemental Agreement with Caspian Projects Inc. for the remedial work related to water damage from the August 21, 2014 rain event.

In February 2015, approval was given to the contractor by Change Orders to complete the remediation work caused by the water damage including architectural, mechanical and electrical remedial work.

The building passed the Building Code Life Safety testing on June 17, 2015. The HQ project Interim Occupancy Permit was issued on June 19, 2015.

Certificate of Substantial Performance, as defined under Provincial Legislation was issued to Caspian Projects Inc. June 29, 2015.

The Municipal Accommodations Division took possession of the building on July 17, 2015. The building safeguard work began in the Fall of 2015 to address WPS operational security needs prior to moving in.

The WPS commenced moving into the building on December 15, 2015.

MAJOR CAPITAL PROJECT ADVISORY COMMITTEE

The Project Director reports to the HQ Steering Committee on a regular basis (bi-weekly). The Committee has been formed and its present members are:

Michael Jack, Chief Operating Officer Mike Ruta, Chief Financial Officer Devon Clunis, Winnipeg Police Service Chief John Kiernan, Director of Planning, Property and Development (PPD) Jason Ruby, Manager of Capital Projects – Corporate Finance

Reporting to the Committee are:

Jeff Dibley, PPD, Project Director Abdul Aziz, Project Team Member – Winnipeg Police Service

The Committee has reviewed this Report and recommended that the Report be submitted to the Standing Policy Committee on Finance.

PROJECT STATUS

The WPS Firearms Training Facility (FTF) at Wyper Road was completed in 2012, with WPS operations beginning in September 2012.

The WPS Headquarters project at 245 Smith Street is substantially complete. The majority of the WPS furniture, fixture and equipment have been installed. The remaining work on the Construction GMP Contract has been essentially completed and has been certified by the City's consultant engineer, with only minor project deficiencies that remain.

All remedial work required due to the August 21, 2014 rain event has been completed and been certified for payment by the City's consultant engineer. Partial payment has been made and remaining amounts will be paid once complete documentation is received to the City's satisfaction.

DESCRIPTION OF PROJECT

This project is for the redevelopment of the former Canada Post Mail Sorting Plant (which is now known as 245 Smith Street) for the new WPS Headquarters and the construction of a new WPS Firearms Training Facility at Wyper Road.

For clarity, the following activities are not within the responsibility of the Project Director and Project Team:

- Purchase of the Mail Sorting Plant and Office Tower from Canada Post Corporation.
- Management of the Office Tower at 266 Graham Avenue.
- Disposal of the Public Safety Building 151 Princess Street.

Once fully occupied the new WPS Headquarters will house 14 Divisions and approximately 1,250 personnel. All six floors, plus two below-grade parking levels, at 245 Smith Street will have been redeveloped and provide approximately 630,925 square feet of space. The building has been redeveloped to 'as-new' condition and has an estimated useful life of 50 years.

The new Firearms Training Facility at Wyper Road includes a new 9,000 sq. ft. building for classroom training and an outdoor shooting range comprised of 36 firing lanes and 12 shotgun firing lanes.

The total project budget for redevelopment is \$178.2 million, including construction period interest.

PROJECT SCHEDULE

The following is a summary of key project milestones.

Key Milestones	Target	Actual
Firearms Training Facility - occupancy	Summer 2012	September 24, 2012
WPS Headquarters available for occupancy	December 15, 2015	December 15, 2015

Construction commenced on the Firearms Training Facility at Wyper Road in the Fall of 2011. The facility attained substantial completion in Fall of 2012 and has been operational by WPS since this September 2012. Construction on the WPS Headquarters building (245 Smith Street) started in the Summer of 2012 and attained substantial completion on June 29, 2015.

The WPS operations commenced their move into the HQ building on December 15, 2015.

The move of all WPS personnel and equipment is being co-ordinated by WPS Operational Staff and is not within the responsibilities of the Project Director. The capital project has budgeted an allowance of \$500,000 for WPS moving expenses. The Project Director is working with WPS Operational staff to address any new issues as they arise during the transition to the new Headquarters facility.

MAJOR CONTRACTS

The following is a table of major contracts awarded.

Bid Opportunity	Awarded To	Description	Award Date	Completion Date	Award/Contract Value		
66-2010 Phase 1-3	AECOM Inc.	Professional Consulting Services for the Design and Development of the Winnipeg Police Service Headquarters at 266 Graham Avenue (former Canada Post Building) in Winnipeg	Aug 19, 2010	Feb 24, 2012	\$2,520,092.00		
66-2010 Phase 4	AECOM Inc.	Professional Consulting Services for the Design and Development of the Winnipeg Police Service Headquarters at 266 Graham Avenue (former Canada Post Building) in Winnipeg.	Jan 4, 2011	Feb 24, 2012	\$2,820,446.00 (*)		

Bid Opportunity	Awarded To	Description	Award Date	Completion Date	Award/Contract Value
833-2010 Phase 1	Caspian Projects Inc. & Akman Construction Ltd. *assigned to Caspian Projects Inc.	Construction Management Services for the Design and Development of the Winnipeg Police Service Headquarters at 266 Graham Avenue (former Canada Post Building) in Winnipeg.	Feb 10, 2011	June 5, 2012	\$50,000.00
833-2010 Phase 1 – Over expenditures	Caspian Projects Inc.	During the design process, the design engineer determined that additional invasive testing/inspection on the building was necessary to further the design process.	Dec 20, 2011	June 5, 2012	\$276,020.61
833-2010 Phase 1 – Over expenditures	Caspian Projects Inc.	During the design process, the design engineer determined that additional invasive testing/inspection on the building was necessary to further the design process.	June 5, 2012	June 5, 2012	\$113,937.99
833-2010 Phase 2&3 GMP	Caspian Projects Inc.	Guaranteed Maximum Price Contract for the redevelopment of 245 Smith Street and Firearm Training Facility at Wyper Road.	Nov 18, 2011	Ongoing	\$137,100,000.00
Over- expenditures (833-2010)	Caspian Projects Inc.	GMP Contract extended for the relocation/construction of new office space to accommodate an existing tenant in the Office Tower at 266 Graham Avenue displaced by the WPSHQ lobby and other renovations to the Office Tower at 266 Graham Avenue.	July 4, 2013	Ongoing	\$795,964.12
Over- expenditures (833-2010)	Caspian Projects Inc.	The City and Caspian Projects Inc. signed a Supplemental Agreement to the GMP Contract establishing a Final Contract Price of \$156,374,911.67.	Feb 21, 2014	Ongoing	\$18,478,947.55
Over- expenditures (833-2010)	Caspian Projects Inc.	Minor Change Orders have been issued reducing the base GMP contract to \$156,327,172.23.	Need date	Ongoing	(\$47,739.44)

Bid Opportunity	Awarded To	Description	Award Date	Completion Date	Award/Contract Value
Single Source	Adjeleian Allen Rubeli Limited	Professional Engineering Services required by the City of Winnipeg Police Headquarters (Canada Post) Project.	Dec 23, 2011	Jan 1, 2014	\$4,400,000.00 (\$2,600,000.00 original contract) (\$1,800,000.00 over- expenditure April 25, 2012)
Over- expenditure -	Adjeleian Allen Rubeli Limited	Professional Engineering Services required by the City of Winnipeg Police Headquarters (Canada Post) Project.	June 8, 2012	Jan 1, 2014	\$150,000.00
Over- expenditure	Adjeleian Allen Rubeli Limited	Professional Engineering Services related to additional design services and revisions to contract drawings related to Tower/link requirements and Building Code Standards.	July 19, 2013	Jan 1, 2014	\$260,000.00
Over- expenditure	Adjeleian Allen Rubeli Limited	Professional Engineering Services required by the City of Winnipeg Police Headquarters (Canada Post) Project for services from January 1, 2014 to July 31, 2014 with follow-up in November 2014.	Mar 24, 2014	Feb 18, 2015	\$470,000.00
Over- expenditure	Adjeleian Allen Rubeli Limited	Professional Engineering Services required by the City of Winnipeg Police Headquarters (Canada Post) Project for additional trip for Final Inspection - August 17, 2014 to August 21, 2014.	Aug 21, 2014	Aug 21, 2014	\$11,500
201-2012	Integrated Designs Inc.	Commissioning of the Winnipeg Police Headquarters at 266 Graham Avenue.	Jun 19, 2012	Dec 30, 2013 (original estimate)	\$375,000.00
Over- expenditure	Integrated Designs Inc.	Contract extension to continue testing building systems until June 2015.	Dec 3, 2014	June , 2015	\$64,800
Direct Assignment	Duboff Edwards Haight & Schachter	Legal Services in the development of the GMP for the Winnipeg Police Services Headquarters and Second Supplemental Agreement.	Jul 21, 2011	Ongoing	Services up to \$100,000.00. (\$44,690.21 paid)
Direct Assignment	Dunmore Corporation	Project Management Services for the Winnipeg Police Headquarters Project.	Jun 1, 2011	December 31, 2013	\$267,961.32

(*) - plus \$81,866.84 paid to close out services.

The following table lists the major contracts awarded relating to remedial work from the water damage caused by the August 21, 2014 rain storm. These costs are being submitted as they are incurred to the insurers as part of the City's insurance claim.

Bid Opportunity	Awarded To	Description	Award Date	Completion Date	Award/Contract Value
Over- expenditure	Adjeleian Allen Rubeli Limited	Professional Engineering Services required by the City of Winnipeg Police Headquarters (Canada Post) Project related to the remedial work	Jan 14, 2015	Ongoing	(*)
Over- expenditure	Caspian Projects Inc.	A Second Supplemental Agreement for construction services related to the remedial work	Feb 12, 2015	Ongoing	(**)
1029-2014 Direct Assignment	QPS Evaluation Services Inc.	The assessment, testing and CSA recertification services of electrical equipment and systems related to the remedial work	Oct 22, 2014	Dec 31, 2015	\$51,500.00

(*) – The consultant engineer contract to AAR is on a time and materials basis related to the water event remediation work. Amount paid to December 31, 2015 is \$839,535.63.

(**) – The Supplemental Agreement establishes the dates for construction completion, with Change Orders to be issued by the City on an individual item basis. Change Orders issued to date total \$6,587,500.59. Amount paid to December 31, 2015 is \$5,127,006.10.

RISK AND MITIGATION STRATEGIES

The final invoicing on the GMP Contract has been received by the City and is under review by the City's consultant engineer. The Contract is forecast to be within the Final Contract Price of \$156,374,911.67. This does not include the water remediation work.

The building hand-off risk has been greatly reduced by the City using a Commissioning Agent (Integrated Designs Inc. (IDI)) to ensure building systems are functioning properly. As disclosed in previous reports (contracts tables), IDI has been involved with the project on an ongoing basis since 2012.

The remaining project budget related to furniture, fixtures and equipment is sufficient to achieve building occupancy. Any additional work, finishes or building system safeguards will be completed using funds set aside in the annual capital budget.

Change Orders required to address the remediation work related to the August 21, 2014 water event have been issued to the construction contractor. The work has been completed and has been certified by the City's consultant engineer.

There is a possibility that the insurers will not cover all related costs/losses the City has incurred due to the August 21, 2014 water event. The Insurance Reserve Fund has set aside sufficient funds to cover any interim/ bridging costs or any uninsured costs. A final project report will be submitted once the insurance claim has been finalized.

COST PER SQUARE FOOT

In the meeting of SPC on Finance on March 13, 2014, it was requested that the Public Service include the cost per square foot in the next status report and every report thereafter.

				30-J	un-15	3	D-Sep-15
		11	l-Dec-13	Quarterl	y Status to	Quarte	erly Status to
		Repo	rt to Council	SPC F	inance	SP	C Finance
WPSHQ - Project Budget - Redevelopment		\$	178,200	\$	178,200	\$	178,200
Building purchase		\$	31,567	\$	31,567	\$	31,567
		\$	209,767	\$	209,767	\$	209,767
less:							
Office Tower - final		\$	(18,967)	\$	(18,967)	\$	(18,967
Gun range - forecast		\$	(7,421)	\$	(8,103)	\$	(8,103
Construction interest - forecast		\$	(6,000)	\$	(5,513)	\$	(5,513
Redevelopment cost (**)	A	\$	177,379	\$	177,184	\$	177,184
Building size (sq. ft.)	В		606		631		631
Cost per square foot	A divided by B	\$	293	\$	281	\$	281
(*) - in thousands except for 'Cost per Square F (**) - includes land & FFE / does not include co			lars.				

As the building is not yet complete, the cost per square footage is based on both forecasted costs as well as estimated square footages available at the time of report. However, as the building is nearing completion, cost per square foot is not expected to change significantly.

Forecasted costs, as well as estimated square footages may be updated in future reporting and may be subject to change. Once the building has been constructed, the building is expected to be physically measured to determine as-built square footage.

COST OF BORROWING

In the meeting of SPC on Finance on March 13, 2014, it was requested that the Public Service include the Cost of Borrowing in future quarterly reports.

Cost of E	orrowi	ing, amounts ir	n thousands			
	ŀ	Amount	Issue Date	Maturity	Rate	
Issued						
	\$	50,000	7/3/2012	11/15/2051	3.85%	
	\$	8,586	10/4/2012	11/15/2051	3.76% 4.39%	
	\$	43,992	8/20/2013	11/15/2051		
	\$	52,568	9/12/2014	11/15/2051	3.91%	
	\$	155,146				
			Weighted aver	age rate for debt issued	4.02%	

All authorized borrowing on the project has now been completed.

FINANCIAL ANALYSIS - as at December 31, 2015 (All figures are in \$000)

Project Component	Revi	ised Budget	,	Value/Cost Estimate	Variance Revised Budget to Value/Cost Estimate			Change in ariance from Last Report
Engineering, design and other costs	\$	15,891	\$	16,763	\$	872	\$	48
Construction - Building redevelopment - Shooting range facility - Furniture, fixtures & equipment (including security)	\$ \$ <u>\$</u> \$	135,808 8,097 10,569 154,474	\$ \$ \$ \$	135,895 8,103 10,411 154,409	\$ \$ \$ \$	87 6 <u>(158</u>) (65)		- - (48) (48)
Office Tower renovations charged to project	\$	1,835	\$	1,515	\$	(320)	\$	-
sub-total	\$	172,200	\$	172,687	\$	487	\$	-
Corporate charges - to represent construction period interest	\$	6,000	\$	5,513	\$	(487)	\$	-
Total	\$	178,200	\$	178,200	\$	-	\$	-

note: Office Tower renovations of \$1,918 less \$403 allocated to the Office Tower based on square footage. GMP contract of \$156,327 = \$154,409 (above) + \$1,918.

SUMMARY

The project is forecasted to be within the amended budget as costs related to the water damage, caused by the August 21, 2014 rain storm, are being submitted under an insurance claim under the City's Course of Construction policy.

Final invoicing on the base GMP Contract has been received by the City and reviewed by the City's consultant engineer. The City's consultant engineer has identified \$125 thousand dollars in remaining deficiencies. The contractor is working diligently to clear all remaining deficiencies.

Since last reporting to Committee, there have been two minor Change Orders on the base GMP Contract that have resulted in a net reduction of \$48 thousand dollars. The majority of the adjustment involved FF&E items with long lead times which would have delayed completion. The City has chosen to acquire these items directly.

There is currently about \$1.4 million dollars in unspent monies on the project. The project is forecasting to spend the entire balance. The largest outstanding item on the project is an allowance of \$500 thousand dollars for moving expenses.

The cost for the water remediation work to the construction contractor and payments related to the City's insurance claim are not reflected in the financial analysis above. A separate reporting on the costs of the water event is required at the completion of work.

The building safeguard work is not included in this project and therefore not reflected in the financial analysis above.

FINANCIAL IMPACT

Financial Impact Statement Date:

Project Name:

Winnipeg Police Headquaters Redevelopment Project

COMMENTS:

There is no financial impact as this report is for information only.

"Original Signed By" Mike McGinn, CA Manager of Finance

CONSULTATION

None required.

OURWINNIPEG POLICY ALIGNMENT

N/A

SUBMITTED BY	
Department:	Planning, Property & Development / Winnipeg Police Service
Prepared by:	Jeff Dibley – PPD – Project Director Jason Ruby – Corporate Finance, Manager of Capital Projects
Date:	February 15, 2015

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Winnipeg Police Services Headquarters Project

as at December 31, 2015

Project								Capital	Exp	oenditure F	ore	cast		Surplus	Va	riance	Cł	nange in
Component			Capi	al Budget			Actual Costs			Total		Deficit)	L	.ast	V	ariance		
		Driginal	Adj	ustment	F	Revised	Т	o Dec 31 2015		2016	l	Forecast	_	m Revised Budget	Re	eport		
Engineering, design and other costs	\$	17,900	\$	(2,009)	\$	15,891	\$	15,486	\$	1,277	\$	16,763	\$	(872)	\$	(824)	\$	(48)
Construction																		
- Building	\$	116,227	\$	19,581	\$	135,808	\$	135,770	\$	125	\$	135,895	\$	(87)	\$	(87)	\$	-
- Range	\$	6,573	\$	1,524	\$	8,097	\$	8,103	\$	-	\$	8,103	\$	(6)	\$	(6)	\$	-
- Furniture, fixtures, equipment (including security)	\$	14,300	\$	(3,731)	\$	10,569	\$	10,411	\$	-	\$	10,411	\$	158	\$	110	\$	48
	\$	137,100	\$	17,374	\$	154,474	\$	154,284	\$	125	\$	154,409	\$	65	\$	17	\$	48
Office Tower renovations charged to project (*)	\$	-	\$	1,835	\$	1,835	\$	1,515	\$	-	\$	1,515	\$	320	\$	320	\$	-
sub-total	\$	155,000	\$	17,200	\$	172,200	\$	171,285	\$	1,402	\$	172,687	\$	(487)	\$	(487)	\$	-
Corporate charges - to represent construction period interest	\$	7,000	\$	(1,000)	\$	6,000	\$	5,513	\$	-	\$	5,513	\$	487	\$	487	\$	-
Total	\$	162,000	\$	16,200	\$	178,200	\$	176,798	\$	1,402	\$	178,200	\$	-	\$	-	\$	-

Explanatory Notes:

- This project is for redevelopment of the former Canada Post Mail Sorting Plant at 266 Graham Avenue and for the development of a new shooting range at Wyper Road. For clarity, the scope of this project does not include the purchase of the Building at 266 Graham Avenue, management of the office tower at 266 Graham Avenue or the disposal of the Public Safety Building.

(*) - Office Tower renovations of \$1,918 less \$403 allocated to the Office Tower based on square footage. GMP contract of \$156,327 = \$154,409 (included in construction above) plus \$1,918.

All figures are in \$000