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***CONSOLIDATION UPDATE: MAY 2, 2025***

## **THE CITY OF WINNIPEG**

### **CITY ORGANIZATION BY-LAW** **NO. 7100/97**

**A By-law of THE CITY OF WINNIPEG to establish the governance and administrative structure of the City and to delegate certain powers and responsibilities from City Council to Executive Policy Committee, the Standing Committees and the Chief Administrative Officer.**

**WHEREAS** *The City of Winnipeg Charter* permits Council, by by-law, to establish its governance structure, through the delegation of certain powers and responsibilities to Executive Policy Committee, the establishment of standing committees having certain delegated powers and responsibilities, and the reservation of certain key responsibilities which shall be exercised by Council;

*amended 8162/2002*

**AND WHEREAS** *The City of Winnipeg Charter* requires Council to establish and maintain the administrative structure for the city, and permits the delegation of powers and duties to employees in such manner as Council determines is desirable for the effective and efficient delivery of services to its citizens;

*amended 8162/2002*

THE CITY OF WINNIPEG, in Council assembled, enacts as follows:

#### **TITLE**

1. This By-law shall be known as "**The City Organization By-law**".

#### **POLITICAL ORGANIZATION**

2. The governance structure of The City of Winnipeg and corresponding areas of responsibility shall be that shown on Appendix A.

## **CITY COUNCIL**

3. (1) The authority to make final decisions on the following matters shall remain with Council and shall not be delegated:
- (a) any matter requiring the enactment of a by-law;
  - (b) approval of an operating or capital budget and the striking of the mill rate;  
*amended 8162/2002*
  - (c) the fixing of prices, rates, fees and charges for all civic services and facilities, except as specifically delegated;  
*amended 92/2004*
  - (d) approval of the overall civic staff establishment;
  - (e) appointment of statutory officers as required by legislation to be appointed by Council;  
*amended 7292/98*
  - (f) approval of collective agreements between The City of Winnipeg and its employees;
  - (g) general level of public services as identified in the operating budget;  
*amended 8162/2002*
  - (h) policies affecting inter-governmental relations, including requests for legislation;
  - (i) declaration of properties, other than those acquired by the City through the tax sale process, through the process set out in Part 5 Division 4 of The City of Winnipeg Charter, or unbuildable land as defined in the Declaration as Surplus and Sale of Property Policy, as being surplus to the City's needs, and budget approval of land purchases;  
*amended 107/2005; 79/2010; 1/2022*
  - (j) *repealed 8162/2002*
  - (k) *repealed 8162/2002*
  - (l) the receipt of audit reports from the City Auditor;
  - (m) the receipt of reports from the Integrity Commissioner concerning investigations carried out pursuant to the Complaint Protocol which forms part of the Code of Conduct for Members of Council.  
*added 19/2018*

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- (2) Notwithstanding the delegation of any authority or power under this by-law to Executive Policy Committee or a Standing Committee, Council may, at its discretion, review or deal with any matter which falls within the mandate of Executive Policy Committee or a Standing Committee.
- (3) Notwithstanding any other provision of this By-law, reports from the Integrity Commissioner concerning investigations carried out pursuant to the Complaint Protocol which forms part of the Code of Conduct for Members of Council shall not be considered by Executive Policy Committee or a Standing Committee but shall be made directly to Council.

*added 19/2018*

## **EXECUTIVE POLICY COMMITTEE**

4. The Executive Policy Committee shall have jurisdiction in the following areas:

*amended 84/2019*

- Audit Matters
- Capital Region
- Corporate Communication
- Financial Management
- Formulation of Policy
- Human Resource Policies
- Innovation, Transformation and Technology
- Inter-Governmental Affairs
- Labour Contract Negotiations
- Legal Services and matters under Litigation
- Plan Winnipeg and Alignment of Department Strategic Plans
- Policies related to Purchasing
- Property Assessment

*added 137/2022*

*amended 75/2024*

and in addition to the above and the duties specified in *The City of Winnipeg Charter*, the Executive Policy Committee shall have the specific power and duty to:

*amended 8162/2002; 84/2019*

- (1) Formulate and present recommendations to council on policies, plans, budgets, by-laws and any other matter that affects the city as a whole;
- (2) Ensure the implementation of policies adopted by council;
- (3) Co-ordinate the work of the standing committees;
- (4) Identify annual and longer range priorities for the growth and development of the City;

- (5) Assess and advise Council with respect to any impact of a financial, environmental or other nature of proposed changes to Plan Winnipeg, as well as other major proposals or policies affecting the development of the City or the urban environment;
- (6) Consider and make recommendations to Council on amendments to Plan Winnipeg;
- (7) Act as the Inter-governmental Affairs Committee to conduct all necessary formal relationships with the Government of Manitoba and the Government of Canada;
- (8) Recommend to Council, in consultation with the appropriate standing committee, all rates, fees, utility rate structures, and other charges for civic services and facilities;
- (9) *repealed 8162/2002*
- (10) *repealed 7170/98*
- (11) Consider and report to Council on audit reports received by the Audit Committee under subsection (19);
- (12) To consider and report to Council on matters relating to employee pensions, Insurance, Property Assessment, Taxes, Financial Matters and local improvements;
- (13) *deleted 91/2024*
- (14) The making of grants to persons and organizations, other than to those representing cultural and artistic groups, and approval of receptions and awards within the limits of approved budget and in accordance with existing Council policy or as may be established from time to time;
- (15) Supervise the Chief Administrative Officer. Authorize changes in compensation levels of the Chief Administrative Officer within Council approved budgets;
- (16) Receive all reports from the Chief Administrative Officer with the exception of those reports which deal with matters that have specifically been delegated to one of the standing committees;
- (17) Receive all reports from the City Clerk and or Governance Committee of Council pertaining to the City Clerk's Department with the exception of those reports which deal with matters that have specifically been delegated to one of the standing committees;  
*amended 22/2011*
- (17.1) Receive reports from the Integrity Commissioner forwarded by the Governance Committee of Council pursuant to subsection 14(7) and forward them to Council with or without recommendations.  
*added 77/2017*

- (18) Develop and establish policies relating to civic employees including employee relations, contract negotiations, changes in the civic establishment and related personnel matters and delegate to the Chief Administrative Officer such related power, duties and responsibilities as it deems advisable;
- (19) To deal with all audit matters, as "the Audit Committee" except the evaluation of the performance of the City Auditor and external Auditor, and without limiting the generality of the foregoing, shall have the power and duty to oversee the internal and external audit process of the City in general to ensure that The City is provided with an effective audit service that is independent such that the internal and external audit activities are complimentary to each other with a minimum amount of duplication of effort and will have specific responsibilities as follows:
  - (a) Regarding the City's Consolidated Financial Statements, the Audit Committee will:

Review with the Chief Financial Officer and the External Auditors, the Annual Financial Statements and recommend their approval to Council.
  - (b) Regarding the External Auditors, the Audit Committee will:
    - (i) Approve the scope, (as recommended by the External Auditors) of the external audit;
    - (ii) Receive and review the External Auditors' reports and management letters, together with any management responses;
    - (iii) Review any problems found in performing the audit, such as limitations or restrictions imposed by City Administrators or disagreements with any City Administrator which, if not satisfactorily resolved, would have caused them to issue a non-standard report on the City's financial statements;
    - (iv) During an in camera session, review with the External Auditors the quality of the City's financial and accounting personnel and any recommendations that the External Auditors may have.
  - (c) Regarding Special Studies, the Audit Committee will:
    - (i) Recommend or cause to be conducted special studies, such as departmental or program reviews, as required to fulfill its Objectives;

- (ii) Receive and review such Special Studies and forward such Reports, either in full, or in summary, to Council.
- (d) Regarding the City Audit Department, the Audit Committee will:
  - (i) Assess the scope and objectives of the Audit Department, including the effectiveness of their working relationship with the External Auditors;
  - (ii) Approve the Audit Department's annual Audit Plan;
  - (iii) Receive and review the City Auditor's Annual Report; (and other reports on areas of major audit efforts)
  - (iv) Receive and review audit reports, and table such reports with its recommendations at a regular meeting of Executive Policy Committee.
- (e) Regarding Internal Control, the Audit Committee will:
  - (i) Review with the Chief Financial Officer, the External Auditor and the City Auditor, the City's overall policies and procedures with respect to controlling City assets;
  - (ii) Review with the Chief Financial Officer, the External Auditor and the City Auditor the systems of internal control over financial reporting to assess that they are operating effectively;
  - (iii) Obtain assurance from City Administrators that the City has implemented appropriate policies and procedures to ensure compliance with legal, regulatory, ethical and environmental requirements;
  - (iv) Review the disaster recovery procedures with respect to the City's computer systems to assess whether they are appropriate.
- (f) Regarding the City's major accounting policies, the Audit Committee will:
  - (i) Have familiarity with the major accounting and reporting principles and practices applied by the City in preparing its financial statements;

- (ii) Ensure that the Chief Financial Officer and the External Auditors report annually on the City's major accounting policies, including the impact of alternative accounting policies, presentation of significant risks and uncertainties, and key administration estimates and judgements that can be material to the annual Financial Statements.
- (20) Consider and make recommendations to Council on street, lane and walkway closings and openings which have been submitted by the Director of Planning, Property and Development, in accordance with the criteria described in Clause 5 of the Report of the Standing Policy Committee on Property and Development dated September 22, 1998, adopted by Council at its meeting of September 29, 1998, or as may be established from time to time.  
*added 7325/98; amended 7573/2000;*
- (21) *repealed 9/2019*
- (22) Awards of contracts in accordance with existing council policy.  
*added 8162/2002*
- (23) Consider and make recommendations to Council regarding the special service delivery review required under section 216 of the Charter.  
*added 137/2022*
- (24) Evaluate feasibility studies with respect to the establishment of new Special Operating Agencies and, where it considers it appropriate to do so, recommend to Council that new Special Operating Agencies be established.  
*added 137/2022*
- (25) Oversee the establishment and operation of new Special Operating Agencies in accordance with The City of Winnipeg Charter, except where Council assigns one or both of these oversight functions to a Standing Committee.  
*added 137/2022*

## **STANDING COMMITTEES**

- 5. There are hereby established five Standing Committees of Council as follows:  
*amended 106/2015; 137/2022*
  - (1) the Standing Policy Committee on Finance and Economic Development;  
*amended 243/2006; 137/2022*
  - (2) the Standing Policy Committee on Public Works;  
*amended 137/2022*
  - (3) the Standing Policy Committee on Community Services;  
*amended 106/2015; 137/2022*

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- (4) the Standing Policy Committee on Property and Development;  
*amended 106/2015; 137/2022*
  - (5) the Standing Policy Committee on Water, Waste and Environment;  
*amended 42/2004; 198/2005; 48/2011; 106/2015; 137/2022*
  - (6) *repealed 137/2022*
- 6. The Standing Policy Committee on Finance and Economic Development shall be composed of four (4) members as follows:  
*amended 243/2006; 106/2017; 137/2022*
  - (1) The Chairperson, appointed by the Mayor;
  - (2) The Deputy Mayor or Acting Deputy Mayor, as chosen by the Mayor; and  
*amended 161/2004; 120/2013; 106/2017*
  - (3) Two (2) members elected by Council.  
*amended 163/2003; 157/2008; 106/2017*
- 6.1 In the event that the Chairperson is already a member of the Standing Policy Committee on Finance and Economic Development by virtue of subsection 6. (2), then a fourth member of the Standing Policy Committee on Finance and economic Development shall be appointed by the Mayor.  
*added 157/2008; amended 106/2017*
- 7. The Standing Policy Committee on Public Works, the Standing Policy Committee on Water, Waste and Environment, the Standing Policy Committee on Community Services, and the Standing Policy Committee on Property and Development, shall each be composed of a Chairperson appointed by the Mayor and three other members elected by Council.  
*amended 198/2005; 106/2015; 84/2019; 137/2022*
- 7.1 Notwithstanding section 7, at least one of the members of the Standing Policy Committee on Property and Development must be a councillor whose ward lies within the area governed by the Downtown Winnipeg Zoning By-law (namely, the Point Douglas, Daniel McIntyre and Fort Rouge-East Fort Garry Wards). In the event that the Chairperson appointed by the Mayor does not represent one of these wards, Council must elect as a member of this Committee at least one councillor who meets this criteria.  
*amended 106/2015; 137/2022*
  - (1) *repealed 106/2015*
  - (2) *repealed 106/2015*
  - (3) *repealed 106/2015*
  - (4) *repealed 106/2015*
  - (5) *repealed 106/2015*



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8. The Mayor is an ex-officio member of each Standing Committee.

## **STANDING POLICY COMMITTEE ON FINANCE AND ECONOMIC DEVELOPMENT**

*amended 243/2006; 137/2022*

9. The Standing Policy Committee on Finance and Economic Development shall coordinate and advise upon the City's fiscal policy development and fiscal strategies. It shall provide input and advice to Executive Policy Committee on:

*amended 243/2006; 137/2022*

- (a) short and long range fiscal strategies;
- (b) budget development and program review;
- (c) assessment policies and strategies;
- (d) investment policies and strategies;
- (e) fiscal and variance reporting;
- (f) capital project recommendations and strategies;
- (g) corporate fees and charges policies;
- (h) *repealed 7398/99*
- (i) economic forecasts and trends;
  - (i.1) economic development;  
*added 137/2022*
  - (i.2) business liaison;  
*added 137/2022*
  - (i.3) CentreVenture Development Corporation;  
*added 137/2022*
  - (i.4) Economic Development Winnipeg;  
*added 137/2022*
- (j) other matters referred to it by Executive Policy Committee.

9.1 The Standing Policy Committee on Finance and Economic Development may approve additional appropriations to an operating budget including approval of reallocations of funds provided in an operating budget of the city for a purpose other than that set out in the budget, and approval of additional operating expenditures.

*amended 8162/2002; 243/2006; 137/2022*

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9.2 The Standing Policy Committee on Finance and Economic Development shall exercise the following powers and duties in accordance with the Schedule referred to in Section 13.1:

*amended 8162/2002; 42/2004; 243/2006; 111/2015; 137/2022*

- (a) hearing and deciding appeals from
  - (i) conditional use orders made by the Director of Planning, Property and Development, Community Committees, or the Board of Adjustment;  
*amended 8162/2002*
  - (ii) variance orders made by the Director of Planning, Property and Development, Community Committees or the Board of Adjustment;
  - (iii) *repealed 91/2008*

9.3 The Standing Policy Committee on Finance and Economic Development shall consider and report to Council through Executive Policy Committee on matters respecting the Entertainment Funding By-law.

*added 7710/2000; amended 243/2006; 137/2022*

9.4 The Standing Policy Committee on Finance and Economic Development shall hear appeals respecting business tax in accordance with subsection 334.1(5) of *The City of Winnipeg Charter*.

*added 60/2005; amended 243/2006; 137/2022*

9.4.1 The Standing Policy on Finance and Economic Development shall hear appeals respecting orders issued to enforce section 365 of the City of Winnipeg Charter.

*added 85/2023*

9.5 The Standing Policy Committee on Finance and Economic Development shall consider and make recommendations on the operating and capital budgets formulated by the Executive Policy Committee to the extent that those budgets relate to

*added 137/2022*

- (a) Corporate Finance;
- (b) the Assessment and Taxation Department; and
- (c) economic development.

9.6 The Standing Policy Committee on Finance and Economic Development shall provide oversight for the City's economic development units, agencies, and partnerships, including:

*added 137/2022*

- (a) CentreVenture Development Corporation; and
- (b) Economic Development Winnipeg;

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## **STANDING POLICY COMMITTEE ON COMMUNITY SERVICES**

*amended 106/2015; 137/2022*

10. The Standing Policy Committee on Community Services shall provide policy advice to Council on matters within the following areas of jurisdiction:

*amended 42/2004; 106/2015; 111/2015; 137/2022*

- Animal Control
- By-law enforcement
- Cultural Services
- Disaster Planning
- Fire and Paramedic Services
- Harbour Master
- Libraries
- Museums
- Police Services
- Public Health
- Recreation and Parks Programming and Services
- Zoo
- Parks and Open Spaces

*amended 7702/2000; 8162/2002; 106/2015*

and, in addition, shall exercise the following powers and duties:

- (a) To consider and report to Council through the Executive Policy Committee on matters respecting:
  - (i) Parks, open spaces and campsites  
*amended 106/2015*
  - (ii) Pools, Theatres, Recreation Programs
  - (iii) Libraries
  - (iv) Pounds
  - (v) Weed Control
  - (vi) *repealed 7693/2000*
  - (vii) Noise
  - (viii) By-laws re Grass Maintenance
  - (ix) By-law re Snow Removal by Owners
  - (x) Defacing Signs

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- (xi) Fences
- (xii) Parking Vehicles on Private Property
- (xiii) Parking for the Physically Disabled
- (xiv) Derelict Vehicles
- (xv) Building and Street Numbers and Names
- (xvi) Injury to Trees
- (xvii) Cruelty to Animals
- (xviii) Firearms, Fireworks
- (xix) Overhanging Shrubbery
- (xx) Unlicensed vehicles
- (xxi) Mosquito Control
- (xxii) Emergency Food and Fuel
- (xxiii) Health and Sanitation
- (xxiv) Unsanitary Buildings
- (xxv) By-laws re Boulevards
- (xxvi) Protection of Persons and Property
- (xxvii) Ambulances
- (xxviii) Parks and Recreation Programming
- (xxix) Parks Watchmen
- (xxx) Community Centres
- (xxxi) Business Licencing  
*(added 91/2008)*

and to exercise such authority as may be delegated to it by Council concerning matters arising out of these provisions.

*amended 8162/2002 [(10(a)(i) to 10(a) (xxx) inclusive)]*

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- (b) *repealed 7710/2000*
- (c) *repealed 7962/2002*
- (d) *repealed 8162/2002*
- (e) To accept or reject gifts from the public designated for use in City parks and shall make the final decision as to the location or use of same.
- (f) The making of grants to cultural and artistic groups, in accordance with existing Council policy, within a global sum approved each year by Council.
- (g) The making of grants to organizations, in accordance with the existing Council policy on the Community Incentive Grant Program, within the annual sum approved by Council.
- (h) Matters relating to Community Centre Boards.
- (i) The responsibility for dealing with matters related to all civic museums.
- (j) The hearing and deciding of appeals against orders issued by the Fire Paramedic Service relating to certain contraventions under the Fire Prevention By-law No. 1322/76.  
*amended 7702/2000*
- (k) The hearing and deciding of appeals against Notices issued by the Winnipeg Police Service relating to the suspension of alarm permits under the Alarm By-law No. 4676/87.
- (k.1) To hear and decide appeals against orders or decisions made under the Neighbourhood Liveability By-law.  
*amended 1/2008*
- (k.2) hearing and deciding appeals of decisions or orders made under the Community Safety Business Licensing By-law that are subject to appeal.  
*added 91/2008; amended 21/2022*
- (l) To consider and make recommendations on the current and capital budgets formulated by the Executive Policy Committee and covering those administrative units having responsibility for the areas within the Committee's jurisdiction.
- (m) Award of contracts in accordance with existing council policy.
- (n) To consider matters referred to it by Council, the Executive Policy Committee, or brought before it by the Chief Administrative Officer.

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- (o) hearing and deciding appeals from
  - (i) conditional use orders made by the Director of Planning, Property and Development, Community Committees, or the Board of Adjustment;  
*amended 8162/2002*
  - (ii) variance orders made by the Director of Planning, Property and Development, Community Committees or the Board of Adjustment;  
or
  - (iii) *repealed 91/2008*
- in accordance with the Schedule referred to in Section 13.1.  
*added 7606/2000; amended 8162/2002*
- (p) overseeing the operation of the Animal Services Special Operating Agency in compliance with The City of Winnipeg Charter, including:  
*added 137/2022*
  - (i) Reviewing the annual reports of the Animal Services Special Operating Agency and submitting them through Executive Policy Committee to Council;
  - (ii) Reviewing annually the business plans of the Animal Services Special Operating Agency and recommending them to Council through Executive Policy Committee for approval where it considers it appropriate to do so;
  - (iii) Ensuring the effectiveness review of the Animal Services Special Operating Agency every three years;

## **STANDING POLICY COMMITTEE ON PROPERTY AND DEVELOPMENT**

*amended 106/2015; 137/2022*

11. The Standing Policy Committee on Property and Development shall provide policy advice to Council on matters within the following areas of jurisdiction:

*amended 42/2004; amended 48/2011; 106/2015; 111/2015; 137/2022*

- Asset Management
- Building Inspections
- Civic Buildings
- Development Control
- Facility Maintenance
- *repealed 55/2014*
- Housing Policy, including housing grant programs
- Land Acquisitions, Sales, Leases/Licenses and Settlements
- Land Development
- *repealed 91/2008*
- Parks Planning

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- Planning and Land Use
- *repealed 48/2011*
- Vacant and Derelict Buildings
- Heritage Matters
- Matters related to downtown development applications  
*amended 129/2007; 91/2008; 48/2011; 106/2015; 1/2022*

and, in addition shall exercise the following powers and duties:  
*amended 48/2011; 111/2015*

- (a) To consider and report to Council through the Executive Policy Committee on all matters respecting:
  - (i) *repealed 1/2022*
  - (ii) Shared Services - Schools
  - (iii) *repealed 106/2015*
  - (iii.1) Nuisances  
*added 7693/2000*
  - (iv) *repealed 91/2008*
  - (v) Building Standards
  - (vi) *repealed 48/2011*
  - (vii) *repealed 91/2008*
  - (viii) Planning and Development
  - (ix) Cemeteries  
*added 7631/2000; amended 8162/2002 [(subclauses 11(a)(i) to 11(a)(ix) inclusive)]*
  - (x) Approval of street name changes in respect of regional streets or streets within the area that is governed by the Downtown Winnipeg Zoning By-law, other than those of a minor nature which will not impact residents or businesses or give rise to costs, in accordance with Clause 12 of the Report of the Standing Policy Committee on Property and Development dated June 27, 2002, which changes may be submitted directly to Council by the City Solicitor on instructions from the Director of Planning Property and Development;  
*added 43/2003; amended 106/2015*
  - (xi) Declaration of properties, other than those exceptions identified in clause 3(1)(i), as being surplus to the City's needs  
*added 1/2022*

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(xii) Approval of sales of parkland and cemeteries  
*added 1/2022*

(xiii) Approval of sales of historical resources  
*added 1/2022*

(xiv) Approval of transfer of jurisdiction for parkland and cemeteries  
*added 1/2022*

and to exercise such authority as may be delegated to it by Council concerning matters arising out of these provisions.  
*amended 8162/2002*

(a.1) *repealed 1/2008*

(b) To be the final authority on appeals from the Building Commission.

(c) *repealed 48/2011*

(d) *repealed 48/2011*

(e) Approving the terms and conditions of the leasing/licensing, management, selling or purchasing of or dealing with land, including the use of air space agreements by the City, within existing guidelines established by Council or as may be established from time to time.  
*amended 7914/2001; 8162/2002; 1/2022*

(f) The authority to dedicate City-owned land for street and other public purposes.

(g) The preparation of conceptual planning in areas of urban development and transportation systems.  
*amended 42/2004*

(h) *repealed 8162/2002*

(i) Hearing and deciding on appeals where an owner is aggrieved by the decision of the city official delegated to administer the zoning by-laws and town planning schemes.

(j) Approval for the erection of advertising signs pursuant to zoning by-laws.

(k) The preparation of plans for public housing and urban renewal projects.

(l) *repealed 106/2015*

(m) *repealed 1/2022*



- (n) *repealed 42/2004*
- (o) *repealed 8162/2002*
- (p) The power to direct that Variance Orders and Conditional Use Orders granted prior to the coming into force of *The City of Winnipeg Act*, S.M. 1971, chapter 105, cease to have effect.  
*amended 8162/2002*
- (q) *repealed 42/2004*
- (r) *repealed 42/2004*
- (s) *repealed 91/2008*
- (t) *repealed 7115/97*
- (u) *repealed 7606/2000*
- (v) *repealed 7606/2000*
- (w) Notwithstanding the general powers and duties delegated to the Standing Policy Committee on Public Works in respect to streets, the Committee shall have the exclusive power to deal with street, lane and walkway closings and openings, other than those street, lane and walkway closings and openings under section 4(20).  
*amended 7325/98; 8162/2002; 198/2005; 137/2022*
- (x) *amended 7633/2000; repealed 9/2019*
- (y) To accept or reject gifts from the public for placement on civic property other than parks.
- (z) *repealed 43/2003*
- (aa) To consider and make recommendations on the operating and capital budgets formulated by the Executive Policy Committee and covering those administrative units having responsibility for the areas within the Committee's jurisdiction.  
*amended 8162/2002*
- (bb) Award of contracts in accordance with existing council policy.
- (cc) To consider matters referred to it by Council, the Executive Policy Committee, or brought before it by the Chief Administrative Officer.
- (dd) hearing and deciding appeals from:

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- i) conditional use orders made by the Director of Planning, Property and Development, Community Committees, or the Board of Adjustment;  
*amended 8162/2002*
  - ii) variance orders made by the Director of Planning, Property and Development, Community Committees or the Board of Adjustment;  
or
  - iii) *repealed 91/2008*
- (ee) administer the Historical Buildings and Resources By-law;  
*added 106/2015*
- (ff) Approving urban design guidelines, standards or criteria, appointing advisory committees, and related duties, under The Downtown Winnipeg Zoning By-law.  
*added 106/2015*
- (gg) Hearing and deciding on appeals where an owner is aggrieved by the decision of the city official delegated to administer The Downtown Winnipeg Zoning By-law.  
*added 106/2015*
- (gg.1) Overseeing the operation of Special Operating Agency referred to as The City of Winnipeg - Golf Services – Special Operating Agency in compliance with The City of Winnipeg Charter, including:  
*added 137/2022*
  - (i) Reviewing the annual reports of The City of Winnipeg - Golf Services – Special Operating Agency and submitting them through Executive Policy Committee to Council;
  - (ii) Reviewing annually the business plans of The City of Winnipeg - Golf Services – Special Operating Agency and recommending them to Council through Executive Policy committee for approval where it considers it appropriate to do so;
  - (iii) Ensuring the effectiveness review of The City of Winnipeg - Golf Services – Special Operating Agency every three years;
- (hh) Approval for the erection of advertising signs pursuant to The Downtown Winnipeg Zoning By-law.  
*added 106/2015*
- in accordance with the Schedule referred to in Section 13.1.  
*added 7606/2000; amended 8162/2002*

12. *repealed 7115/97*

## **STANDING POLICY COMMITTEE ON PUBLIC WORKS**

*amended 198/2005; 137/2022*

13. The Standing Policy Committee on Public Works shall provide policy advice to Council on matters within the following areas of jurisdiction:

*amended 42/2004; 198/2005; 111/2015; 137/2022*

- Engineering Services with the exception of those engineering services within the jurisdiction of the Standing Policy Committee on Water, Waste and Environment  
*amended 137/2022*
- Fleet Management
- *repealed 106/2015*
- Public Works Maintenance
- *repealed 106/2015*
- Traffic Control
- Transit
- Transportation Planning
- *repealed 106/2015*

*amended 8162/2002; 129/2007; 106/2015*

and, in addition shall exercise the following powers and duties:

- (a) To consider and report to Council through the Executive Policy Committee on matters respecting:
  - (i) Streets
  - (ii) Utilities and Other Undertakings in respect of the areas of jurisdiction of the Committee  
*amended 106/2015*
  - (iii) Parking Sites and Meters
  - (iv) Pedestrian Decks
  - (v) Service Agreements with Province in respect of the areas of jurisdiction of the Committee  
*amended 106/2015*
  - (vi) Quarries
  - (vii) Airports and Ferries
  - (viii) Stockyards
  - (ix) Markets and Scales

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- (x) Work with Other Municipalities in respect of the areas of jurisdiction of the Committee  
*amended 106/2015*
- (xi) Aid for Works Outside City in respect of the areas of jurisdiction of the Committee  
*amended 106/2015*
- (xii) *repealed 106/2015*  
*amended 8162/2002 (13(a)(i) to 13(a)(xii) inclusive)*
- (xiii) vehicles for hire  
*added 129/2017*

and to exercise such authority as may be delegated to it by Council concerning matters arising out of those provisions.

- (b) *repealed 106/2015*
- (c) Award of contracts in accordance with existing Council policy in respect of the areas of jurisdiction of the Committee.  
*amended 106/2015*
- (d) To be the Traffic Authority of the City, subject to the delegation of the powers to the Director of Streets and Transportation or his designate, as outlined in Phase I described in Clause 3 of the Report of the Committee on Works and Operations dated November 29, 1994, adopted by Council at its meeting of December 14, 1994 and further subject to the delegation of powers to the Director of Public Works or his or her delegate as set out in Clause 2 of the Report of the Standing Policy Committee on Public Works dated March 4, 2008 adopted by Council at its meeting of March 19, 2008.  
*amended 8162/2002; 48/2008; 137/2022*
- (e) To finalize agreements for transit shelters.
- (f) To fix the rates and charges on City-owned, off-street parking facilities.
- (g) *repealed 86/2005*
- (h) To consider and make recommendations on the operating and capital budgets formulated by the Executive Policy Committee and covering those administrative units having responsibility for the areas within the Committee's jurisdiction.  
*amended 8162/2002*
- (i) To consider matters referred to it by Council, the Executive Policy Committee, or brought before it by the Chief Administrative Officer.

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- (j) hearing and deciding appeals from
  - i) conditional use orders made by the Director of Planning, Property and Development, Community Committees, or the Board of Adjustment;  
*amended 8162/2002*
  - ii) variance orders made by the Director of Planning, Property and Development, Community Committees or the Board of Adjustment; or
  - iii) *repealed 91/2008*
- in accordance with the Schedule referred to in Section 13.1.  
*added 7606/2000; amended 8162/2002*
- (k) overseeing the operation of the Special Operating Agencies referred to as the Winnipeg Parking Authority and the Winnipeg Fleet Management Agency, respectively, in compliance with The City of Winnipeg Charter, including:  
*added 137/2022*
  - (i) Reviewing the annual reports of the Winnipeg Parking Authority and the Winnipeg Fleet Management Agency and submitting them through Executive Policy Committee to Council;
  - (ii) Reviewing annually the business plans of the Winnipeg Parking Authority and the Winnipeg Fleet Management Agency and recommending them to Council through Executive Policy committee for approval where it considers it appropriate to do so;
  - (iii) Ensuring the effectiveness review of the Winnipeg Parking Authority and the Winnipeg Fleet Management Agency every three years;

## Appeals Committee Schedule

*added 7606/2000*

13.1(1) Subject to section 13.2, the Standing Committees of Council are designated to hear and decide appeals from

*amended 42/2004*

- (a) conditional use orders made by the Director of Planning, Property and Development, Community Committees, or the Board of Adjustment;  
*amended 8162/2002*
- (b) variance orders made by the Director of Planning, Property and Development, Community Committees or the Board of Adjustment; or

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(c) *repealed 91/2008*

on a rotating basis in accordance with a Schedule adopted by resolution of Council.  
*amended 8162/2002*

13.1(2) Notwithstanding the Schedule referred to in subsection (1), where a Standing Committee of Council receives public representations on an appeal, it shall complete the hearing and make a decision on the appeal.

*added 7606/2000; amended 8162/2002*

13.1(3) Each Standing Committee of Council may determine the time and location at which it will hear appeals.

*added 7606/2000*

## **STANDING POLICY COMMITTEE ON WATER, WASTE AND ENVIRONMENT**

*added 42/2004; amended 48/2011; 106/2015; 137/2022*

13.2 The Standing Policy Committee on Water, Waste and Environment shall provide policy advice to Council on matters within the following areas of jurisdiction:

*amended 137/2022*

- Water, wastewater and land drainage services;
- Solid waste services;
- Riverbank management;
- Environment;
- Engineering services related to water, wastewater, land drainage and solid waste services, riverbank management and the environment;

and in addition shall exercise the following powers and duties:

- (a) To consider and report to Council through the Executive Policy Committee on matters respecting:
  - (i) Utilities and Other Undertakings in respect of the areas of jurisdiction of the Committee;
  - (ii) Service Agreements with Province in respect of the areas of jurisdiction of the Committee;
  - (iii) Work with Other Municipalities in respect of the areas of jurisdiction of the Committee;
  - (iv) Aid for Works Outside City in respect of the areas of jurisdiction of the Committee;

- (v) Award of contracts in accordance with existing Council policy in respect of the areas of jurisdiction of the Committee;
- (vi) the management of river-related issues which usually cross departmental lines and conventional reporting relationships, and specifically:
  - (A) provide the political focus necessary for giving direction and on-going guidance to the City's river-related endeavours;
  - (B) review and recommend changes to Our Winnipeg river policies, as required;
  - (C) review and recommend changes to river-related legislation, as required;
  - (D) review and recommend adjustments to the City's riverbank acquisition program and related funding;
  - (E) promote river-related capital projects and programs in both the five year capital program and operating budgets;
  - (F) develop innovative programs for riverbank stabilization of both public and private lands;
  - (G) consider reports on an issue-by-issue basis for the benefit of the Standing Policy Committees and Council so that river-related issues may be considered in an informed and structured manner;
- (vii) the management of environmental issues which usually cross departmental lines and conventional reporting relationships, and specifically:
  - (A) provide the political focus necessary for giving direction and on-going guidance to the City's environmental endeavours;
  - (B) review and recommend changes to Our Winnipeg environmental policies, as required;
  - (C) review and recommend changes to environmental legislation, as required;
  - (D) develop innovative environmental programs;
  - (E) consider reports on an issue-by-issue basis for the benefit of the Standing Policy Committees and Council so that environmental-related issues may be considered in an informed and structured manner;

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- (b) to deal with matters pertaining to the Clean Environment Commission;
- (c) To consider and make recommendations on the operating and capital budgets formulated by the Executive Policy Committee and covering those administrative units having responsibility for the Committee's areas of jurisdiction.
- (d) To consider matters referred to it by Council, the Executive Policy Committee, or brought before it by the Chief Administrative Officer.
- (e) to hear appeals from orders or decisions made by the designated employee in respect of waterways permits.  
*amended 106/2015 (entire section 13.2)*
- (f) to hear appeals in accordance with the schedule referred to in section 13.1 from:  
*added 111/2015*
  - (i) conditional use orders made by the Director of Planning, Property and Development, Community Committees, or the Board of Adjustment; and  
*added 111/2015*
  - (ii) variance orders made by the Director of Planning, Property and Development, Community Committees or the Board of Adjustment.  
*added 111/2015*

13.3 *repealed 106/2015*

13.4 *repealed 106/2015*

## **GOVERNANCE COMMITTEE OF COUNCIL**

*amended 22/2011*

14. Council shall establish and appoint a Governance Committee of Council, chaired by the Speaker and comprised of four other members of Council, each a representative of the remaining four Community Committee areas not represented by the Speaker, to be appointed annually at the Organizational Meeting of Council, and empowered as a governing body of Council:

*amended 22/2011*

- (1) To provide a forum for Councillors to sort out matters and resolve issues for Interns, Secretaries, Volunteers, etc.
- (2) To be responsible for the operation of the Councillors' office, including developing and administering a policy for Councillors' assistance/assistants and expense allowances; and acting in an advisory capacity in the preparation of Council's operating budget.
- (3) To resolve non political issues between Councillors.



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- (4) To resolve difficulties between Councillors and administration.
- (5) To consider and resolve all other issues as referred to it by Council, Committees or member(s) of Council.
- (6) To act as liaison to the Executive Policy Committee in all matters pertaining to the operation of the City Clerk's Department.
- (7) To receive reports from the Integrity Commissioner, other than reports concerning investigations carried out pursuant to the Complaint Protocol which forms part of the Code of Conduct for Members of Council, and to forward them to Council through the Executive Policy Committee with or without recommendations.

*added 77/2017; amended 19/2018*

A member of the Governance Committee who is unable to attend a meeting of the Governance Committee may name another member of the community committee of which they are the representative to attend that meeting on their behalf. If the member identifies to the City Clerk the community committee member who will attend a Governance Committee meeting in the member's place, the replacement is entitled to attend and vote at that meeting of the Governance Committee as a full member of the Governance Committee.

*added 101/2020*

*deleted 137/2022; added 7398/99; amended 106/2015; 111/2015; 84/2019*

14.1 *repealed 137/2022*

15. *repealed 87/2005*

15.1 *repealed 48/2011*

## **COMMUNITY COMMITTEES**

*added 7768/2001*

- 15.2 (1) There shall be five Community Committees composed of the councillors that represent the wards in each of the communities as set out in Appendix G attached hereto.
- (2) Subject to subsection (4), Community Committees shall be deemed to continue to operate and have the same powers and duties, and follow the same procedures, as provided by The City of Winnipeg Act. S.M. 1989-90, c.10, prior to the Royal Assent of Bill 36 - The City of Winnipeg Amendment and Consequential Amendments Act, of the 4th Session, 36th Legislature, Manitoba.

*amended 7334/98*

- (3) Whenever any by-law, policy, resolution, or delegation of authority permits or requires any action, proceeding or act to be taken or done by a Community Committee, that original authority shall be conclusively deemed to have vested in the corresponding Community Committee established for the same area under subsection (1), and any action taken by the Community Committee in accordance with this by-law shall be deemed to have been properly exercised.  
*added 7235/98*
- (4) The duties and responsibilities of the Community Committees, as referred to in subsection (2) do not apply with respect to the preparation or consideration of the operating budgets, the capital budgets, or the five-year capital expenditure programs of the City.  
*added 7334/98; amended 7605/2000; 7768/2001; 8162/2002*
- (5) The duties and responsibilities of the Community Committees shall include the authority to assign street names to roadways on private property and service roads on public rights of way and the City Clerk shall notify persons whose municipal address changes as a result.  
*added 123/2005*

## **BUDGET REVIEW BY STANDING POLICY COMMITTEES**

15.3 *repealed 8162/2002*

## **MAYOR'S OFFICE**

16. The Mayor's Office staff shall provide policy and strategic analysis, research, communication and support in such areas as the Mayor determines are required to assist the Office of the Mayor. The duties of the Mayor's Office shall include issues management and the scheduling and approval of the agendas of Executive Policy Committee and the Standing Committees of Council.  
*amended 143/2008*

16.1 There shall be a group of professional staff known as the Office of Policy and Strategic Initiatives, reporting to the Mayor's Chief of Staff, which provides support to the Executive Policy Committee in the areas of policy development and analysis, strategic planning, economic development, communications, and such other areas as the Mayor in his or her capacity as Chair of the Executive Policy Committee determines are required to assist in the effective discharge of the Executive Policy Committee's duties and responsibilities.  
*added 22/2013; amended 139/2014*

## **ADMINISTRATIVE ORGANIZATION**

17. Except as otherwise provided herein and subject to the appointment of statutory officers as contemplated by *The City of Winnipeg Charter*, the administrative structure of The City of Winnipeg shall be established by the Chief Administrative Officer.  
*amended 143/2008*

## **CITY AUDITOR**

18. The city auditor shall examine, in a manner that the city auditor considers necessary and in accordance with such terms of reference as council may establish from time to time, the accounts of the city and boards and commissions and shall ascertain whether, in the opinion of the city auditor,

- (a) the accounts have been properly kept;
- (b) all moneys have been fully accounted for, and the rules and procedures that are applied are sufficient to secure an effective check on the levy, collection and proper allocation of the revenue;
- (c) money is expended for the purpose for which it is appropriated by council, and the expenditure is properly authorized;
- (d) essential records are maintained, and the rules and procedures applied are sufficient to safeguard and control city property;
- (e) money is expended with due regard for economy and sufficiency; and
- (f) satisfactory procedures have been established to measure and report to council on the achievement of economy and efficiency.

## **SPECIAL AUDITS**

19. Council may, at any time, direct the city auditor to audit the accounts of a department, board or commission of the city that receives, pays or accounts for city moneys, and to report to council.

19.1 The city auditor shall report to Council.  
*added 143/2008; amended 2/2010*

## **OMBUDSMAN**

20. *repealed 8162/2002*

## **REFERENCE BY COUNCIL**

21. *repealed 8162/2002*

22. *repealed 8162/2002*

23. *repealed 8162/2002*

## **CITY CLERK**

24. Council shall appoint a city clerk who, in addition to his or her statutory and administrative duties and responsibilities, shall support the efforts of Council, Executive Policy Committee and the Standing and Community Committees by recording minutes of all regular and special meetings, communicating decisions, maintaining by-laws, maintaining historical records, providing public information services, providing administrative and clerical support to the Board of Revision and Board of Adjustment and conducting municipal elections and by-elections. The City Clerk or designate shall, as time permits, assist committee chairpersons and committee members with agenda preparation, procedural advice and, at the discretion of the chairperson, attend and provide clerical support at any related workshops or informal strategy sessions.

*amended 2/2010*

24.1 The City Clerk is authorized under s. 56 of *The City of Winnipeg Charter* to consolidate by-laws.

*added 8162/2002*

24.2 The City Clerk shall report to Council and the Executive Policy Committee shall supervise the City Clerk.

*added 143/2008; amended 2/2010*

## **ADMINISTRATIVE HEAD**

25. The Chief Administrative Officer is the administrative head of the City.

## **THE CHIEF ADMINISTRATIVE OFFICER**

26. The Chief Administrative Officer shall:

- (1) attend all meetings of Council, Executive Policy Committee, and any other committee Council may direct, unless excused or excluded by Council or the Committee, provide prior advice concerning agenda matters, provide verbal input at meetings at the request of the Presiding Officer or Chairperson;
- (2) advise and inform Council on the operation and affairs of the City including any current and anticipated issues;
- (3) ensure the policies and programs of the City are implemented;
- (4) provide input on behalf of the administration to Council's goals, objectives and strategies;
- (5) approve and co-ordinate reports to the Standing Committees, Executive Policy Committee and Council;

*amended 7741/2000*

- (5.1) require that any political direction to amend administrative reports after they have been submitted to the Mayor's Office be documented in the subject report;  
*added 42/2025*
- (6) cause the orders, resolutions and by-laws of Council to be carried out and enforced and for those purposes, has the powers of a "designated employee" under *The City of Winnipeg Charter*,  
*amended 8162/2002*
- (6.1) be authorized to carry out any of the powers, duties or functions of a "designated employee" under *The City of Winnipeg Charter*.  
*added 53/2005*
- (7) be responsible for the management and supervision of employees of the City and supervise the operations of departments;
- (8) subject to an employee's contract or terms of employment, appoint, suspend or dismiss employees other than statutory officers appointed by council;  
*amended 7292/98*
- (9) chair any management meeting of department heads and may determine such procedures for conduct of those meetings as the Chief Administrative Officer may deem appropriate;  
*amended 7115/97*
- (10) coordinate the work of department heads so as to promote integration and efficiency and remove or mitigate any duplication;
- (11) ensure the ongoing preparation of departmental business plans in response to Council goals and objectives;
- (12) recommend a management classification and remuneration plan to the Executive Policy Committee;
- (13) retain external expertise as necessary and as approved within budget to expedite the mandate of the City;
- (14) be responsible for coordinating the preparation of the annual operating and capital budget of the City;
- (15) be responsible for the care, control and maintenance of all real and personal property, improvements or works owned or controlled by the City;  
*amended 7741/2000*
- (16) exercise such other powers and carry out such other duties as are prescribed by *The City of Winnipeg Charter* or delegated by by-law or resolution of Council.  
*amended 8162/2002*

(16.1) *repealed 7234/98*

(17) *deleted 91/2024*

(18) be authorized to set advertising fees at City pools, at City owned and operated arenas, on the City's mobile skate park, on equipment in civic arena and pool facilities, and in publications produced by the Community Services Department, including but not limited to the Leisure Guide.

*added 7857/2001*

(19) authorize the appointment of special constables necessary for the enforcement of City by-laws.

*added 7962/2002*

(20) be authorized to negotiate and approve contracts for the provision of City services with respect to construction projects that are exempt from the jurisdiction of the City, on the basis that the fees charged for these services must not be less than the City's cost in providing them.

*added 86/2004; amended 78/2015*

(21) be authorized to solicit advertising through intermediaries and set fees for advertising at City pools; City owned and operated arenas; on equipment in City pool and arena facilities; and in publications produced by the Community Services Department, including but not limited to the Leisure Guide.

*added 15/2005*

for expropriation projects designated by Council, be authorized to approve all necessary documents, for:

*amended 78/2015*

(a) offers of compensation under expropriation by-laws where the market value component (excluding ancillary costs) does not exceed an amount specified by Council; and

(b) notwithstanding subsection (17), settlement of real estate claims (excluding interest, taxes and professional fees) not exceeding an amount specified by Council.

*added 177/2008*

## **ILLNESS**

27. If the Chief Administrative Officer, Chief Financial Officer, any Department Head, Deputy Department Head or any Statutory Officer required by legislation to be appointed by Council is incapable through illness, absence or other reason from performing the powers and duties of their position, he/she may appoint a substitute who, during the period of incapacity or absence, has and may exercise all the powers and duties of that position.

*amended 7115/97*

28. (1) In the event the Chief Administrative Officer is incapable of appointing a substitute to act in his/her absence, or in the event any absence extends beyond a reasonable period of time, the Executive Policy Committee shall appoint a person to hold the office on an acting basis.  
*amended 7115/97*
- (2) In the event any other person, as provided for in section 27, is incapable of appointing a substitute to act in his/her absence, or in the event any absence extends beyond a reasonable period of time, the Chief Administrative Officer shall appoint a person to hold the office on an acting basis.  
*added 7115/97*

## **DELEGATION OF AUTHORITY**

29. In order to assist in discharging the day to day administrative responsibilities under section 26, the Chief Administrative Officer may delegate to a City employee such powers, responsibilities and authority as the Chief Administrative Officer deems appropriate.

30. No delegation under section 26 in any way reduces or eliminates the accountability of the Chief Administrative Officer for the discharge of those responsibilities specified in section 26.

## **CAO SECRETARIAT**

31. *repealed 143/2008*

32. *repealed 7435/99*

## **CHIEF FINANCIAL OFFICER**

33. The Chief Financial Officer shall report to the Chief Administrative Officer and shall have the responsibility to supervise the Assessment and Taxation Department and Corporate Finance and shall monitor the financial status of the organization and provide advice on fiscal policy and strategy to the Standing Policy Committee on Finance and Economic Development, the Chief Administrative Officer and through the Chief Administrative Officer, to Council and Executive Policy Committee.  
*amended 7516/99; 243/2006; 203/2007; 137/2022*

33.1 The Chief Financial Officer may invest money of the city not immediately required for its purposes and may authorize the purchase and disposal of any of the securities referred to in section 290 of *The City of Winnipeg Charter*.  
*added 8162/2002*

33.2 *repealed 100/2007*

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- 33.3

*repealed 100/2007*
34.

*repealed 7170/98*
35.

*repealed 7170/98*

35.1 The Chief Administrative Officer is authorized to transfer funds or budgets, or both funds and budgets, between departmental units that are under his or her authority in order to reflect administrative structure changes made by the Chief Administrative Officer.  
*added 110/2018*

**ADMINISTRATIVE DEPARTMENTS**

- 35.1

*repealed 143/2008*

(1)

*repealed 143/2008*

(2)

*repealed 143/2008*

(3)

*repealed 143/2008*

(4)

*repealed 100/2007*

(4.1)

*repealed 100/2007*

(5)

*repealed 143/2008*

(5.1)

*repealed 143/2008*

(6)

*repealed 8162/2002*

(7)

*repealed 143/2008*

(8)

*repealed 143/2008*

(9)

*repealed 143/2008*

(10)

*repealed 143/2008*

(11)

*repealed 143/2008*
- 35.2

*repealed 8162/2002*



## **TRANSITION PROVISIONS**

*amended 7170/98*

36. (1) Wherever any by-law, policy, resolution, contract or delegation of authority permits or requires any action, proceeding or act to be taken or done by an employee of the City of Winnipeg who is listed in Column 1 of Appendix C attached hereto, any such action, proceeding or act taken or done by the employee correspondingly listed in Column 2 of the Appendix, shall be conclusively deemed to have been taken or done by the employee listed in Column 1, in accordance with the said by-law, policy, resolution, contract or delegation of authority.
- (2) Whenever any by-law, policy, resolution, contract or delegation of authority makes reference to an employee of the City of Winnipeg who is listed in Column 1 of Appendix C, that reference shall be interpreted as if it had been amended to read as that employee correspondingly listed in Column 2 of said Appendix.
- (3) Wherever any by-law, policy, resolution, contract or delegation of authority makes reference to a department of the City of Winnipeg which is listed in Column 1 of Appendix D attached hereto, that reference shall be interpreted as if it had been amended to read as that department correspondingly listed numerically in Column 2 of said Appendix.
- (4) *repealed 7170/98*
- (5) *repealed 7170/98*
- (6) *repealed 7170/98*

### 36.1 Whenever any by-law, policy, resolution, contract or delegation of authority:

- (1) permits or requires any action, proceeding or act to be taken or done by an employee of The City of Winnipeg listed in Column 1 of Appendix E attached hereto, any such action, proceeding or act taken or done by the employee correspondingly listed in Column 2 of said Appendix who is carrying out that function formerly carried out by the employee listed in Column 1, shall be conclusively deemed to have been taken or done by the employee listed in Column 1, in accordance with the said by-law, policy, resolution, contract or delegation of authority.
- (2) makes reference to a Department listed in Column 1 of Appendix F attached hereto, that reference shall be interpreted as if it had been amended to read the Department listed in Column 2 of the Appendix which is carrying out that function formerly carried out by the Department listed in Column 1 of said Appendix.

- (3) permits or requires any action, proceeding or act to be taken or done by a staff member of a Department listed in Column 1 of Appendix D attached hereto, any such action, proceeding or act taken or done by a staff member carrying out the same function in the Department listed in Column 2 of the Appendix, shall be conclusively deemed to have been taken or done by the staff member of the Department listed in Column 1 of the Appendix in accordance with the said by-law, policy, resolution, contract or delegation of authority.  
*added 7170/98*
37.
  - (1) Whenever any by-law, policy, resolution, contract or delegation of authority permits or requires any action, proceeding or act to be taken or done by a Standing Committee or other committee, and this by-law has the effect of transferring the related area of responsibility to Executive Policy Committee, a new Standing Committee or other committee established hereunder, the original authority shall conclusively be deemed to have vested in Executive Policy Committee, the new Standing Committee or other committee which is assigned the corresponding area of responsibility under this By-law, and any action taken by Executive Policy Committee, a new Standing Committee or other committee in accordance with this By-law shall be deemed to have been properly exercised.  
*added 7115/97*
  - (2) Whenever any By-law, policy, resolution, contract or delegation of authority permits or requires any action, proceeding or act to be taken or done by The Board of Commissioners, the Chief Commissioner, a Commissioner or any employee of the City of Winnipeg not otherwise referred to in Section 36, the original authority shall conclusively be deemed to have vested in the Chief Administrative Officer or his designate in accordance with said by-law, policy, resolution, contract or delegation of authority.  
*amended 7115/97*
  - (3) Notwithstanding subsection (2), any reference in a collective agreement to the Board of Commissioners shall conclusively be deemed to mean the Chief Administrative Officer or any panel of three directors designated by the Chief Administrative Officer to determine a particular matter, except that where a panel is to hear a grievance, the Director of the Department in which the grievor works shall not be part of the designated panel.  
*added 7115/97*
  - (4) Whenever *The City of Winnipeg Charter* requires the designation of a hearing body, and none has been specifically designated in this or another by-law, the hearing body shall be that committee which is assigned the corresponding area of responsibility under this By-law.  
*added 8162/2002*
- 37.1 Reallocation of funds provided in a capital budget in excess of the lesser of \$100,000 or 25% of the base budget require the approval of the appropriate Standing Committee, but otherwise the Chief Financial Officer may approve reallocations of funds within capital budgets.  
*added 8162/2002*

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38. *repealed 92/2014*

39. The Director of Assessment and Taxation shall be the city assessor as referred to in *The City of Winnipeg Charter Act* and *The Municipal Assessment Act*.  
*amended 100/2007; 203/2007*

## **REPEAL AND COMING INTO FORCE**

40. By-law No. 6043/92 is repealed as of November 5, 1997.

41. Sections 2 to 8 inclusive and Schedule A of By-law No. 6550/95 are repealed as of November 5, 1997.

42. All provisions of By-law No. 6550/95, other than those sections referred to in Section 41 are repealed upon enactment of this by-law.

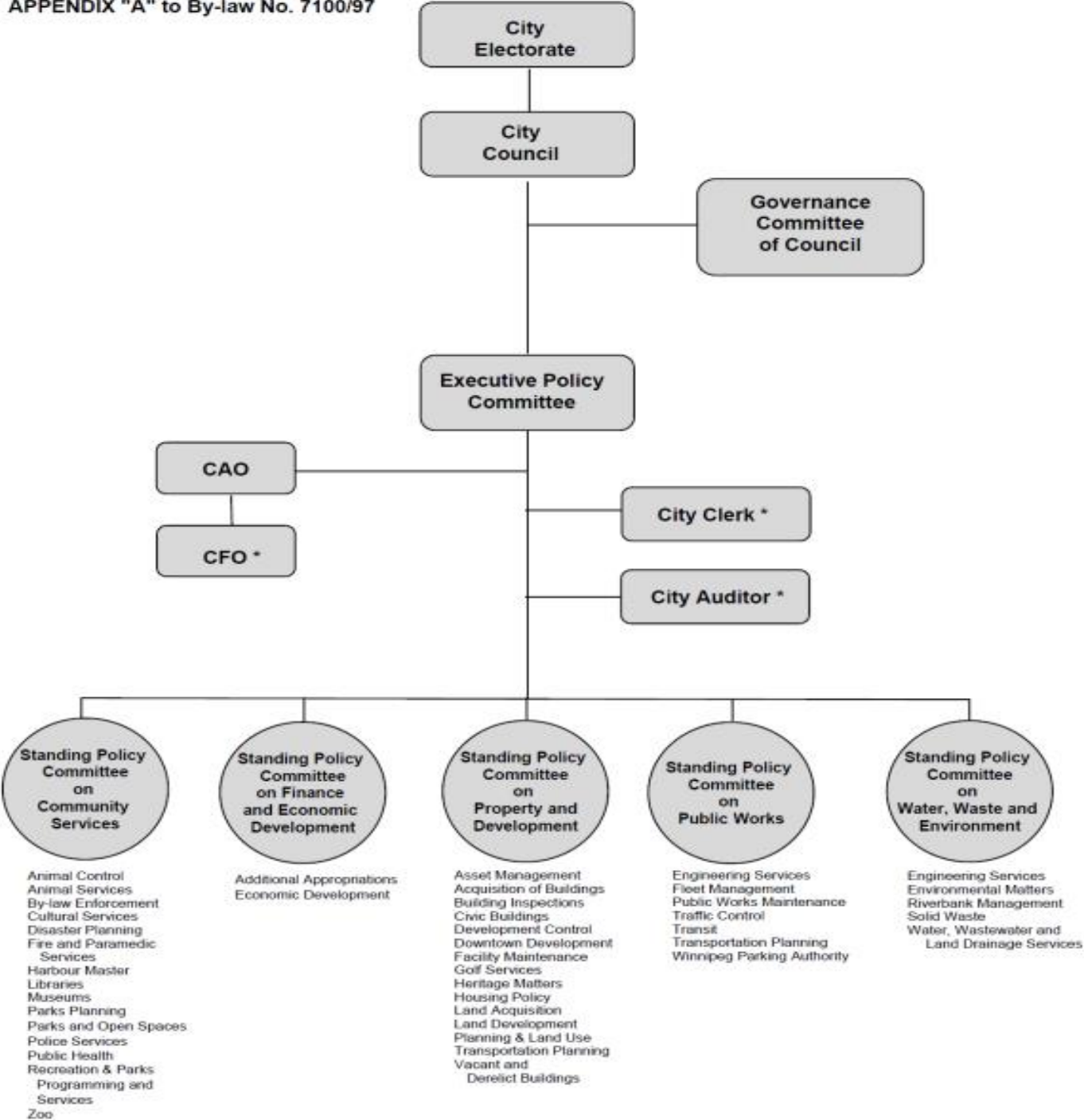
43. Sections 2 to 15 inclusive of this by-law come into effect on November 5, 1997.

44. All provisions of this by-law, other than those sections referred to in Section 43 come into effect upon enactment.

**DONE AND PASSED** in Council assembled, this 29<sup>th</sup> day of October, 1997.

**APPENDIX "A" to By-law No. 7100/97**  
*amended 143/2008; 22/2011; 48/2011; 139/2014; 106/2015, 84/2019*  
*replaced 137/2022*

APPENDIX "A" to By-law No. 7100/97



\* CFO, City Auditor and City Clerk have statutory reporting relationship to City Council

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## **APPENDIX "B" to By-law No. 7100/97**

*repealed 143/2008*

## **APPENDIX "C" to By-Law No. 7100/97**

*amended 143/2008*

<b>COLUMN 1</b>	<b>COLUMN 2</b>
1. Commissioner of Finance and Administration City Treasurer Director of Corporate Finance Director of Purchasing Director of the Budget Bureau	Chief Financial Officer or as delegated by the Chief Administrative Officer
2. City Assessor Director of Assessment City Assessor/Director Assessment Director of Property Assessment	Director of Assessment and Taxation or as delegated by the Chief Administrative Officer
3. Director of Land Surveys and Real Estate Director of Land and Development Services Director of Planning	Director of Planning, Property and Development or as delegated by the Chief Administrative Officer
4. Director of Waterworks, Waste and Disposal Director of Water and Waste Disposal	Director of Water and Waste or as delegated by the Chief Administrative Officer
5. Director of Personnel Chief of Human Resources and Corporate Services Chief Information Officer	Director of Internal Services or as delegated by the Chief Administrative Officer
6. Director of Streets and Transportation	Director of Public Works or as delegated by the Chief Administrative Officer
7. Director of Ambulance Department Chief of the Winnipeg Fire Department Chief/Director, Emergency Response Service Chief Operating Officer, Fire Paramedic Service	Fire and Paramedic Chief
8. Director of Library Department	Director of Community Services or as delegated by the Chief Administrative Officer
9. Director of Business Liaison and Intergovernmental Affairs Department	Chief Administrative Officer or designate
10. Supervisor of Buildings Inspections Manager of Building Inspections	Manager of Development and Inspections or as delegated by the Chief Administrative Officer

***Last Update: September 24, 2008***

**APPENDIX "D" to By-Law No. 7100/97**  
*amended 143/2008*

<b>COLUMN 1</b>	<b>COLUMN 2</b>
1. Budget Bureau Finance Department Purchasing Department	Corporate Finance Department or as delegated by the Chief Administrative Officer
2. Department of Waterworks, Waste and Disposal Department of Water and Waste Disposal	Water and Waste Department or as delegated by the Chief Financial Officer
3. The Personnel Department Corporate Services Department Corporate Information Technology Department	Internal Services Department
4. Department of Land Surveys and Real Estate Land and Development Services Department Planning Department Land and Development Services Department Civic Buildings Department Property and Development Services Department	Planning, Property and Development Department or as delegated by the Chief Financial Officer
5. Ambulance Department Fire Department Emergency Response Service	Fire Paramedic Service
6. Library Department	Community Services Department or as delegated by the Chief Financial Officer
7. Streets and Transportation Department	Public Works Department or as delegated by the Chief Financial Officer
8. Business Liaison and Intergovernmental Affairs Department	Chief Administrative Officer or designate
9. Assessment Department Property Assessment Department	Assessment and Taxation Department or as delegated by the Chief Financial Officer

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**APPENDIX "E" to By-Law No. 7100/97**  
*amended 143/2008*

<b>COLUMN 1</b>	<b>COLUMN 2</b>
1. Director of Operations	Director of Public Works Director of Water and Waste or as delegated by the Chief Administrative Officer
2. General Manager of Parks and Recreation Director of Parks and Recreation	Director of Community Services Director of Public Works or as delegated by the Chief Administrative Officer
3. Director of Corporate Services	Chief Administrative Officer or designate Director of Planning, Property and Development Director of Internal Services or as delegated by the Chief Administrative Officer

***Last Update: September 24, 2008***

**APPENDIX "F" to By-Law No. 7100/97**  
*amended 143/2008*

<b>COLUMN 1</b>	<b>COLUMN 2</b>
1. Operations Department	Public Works Department Water and Waste Department or as delegated by the Chief Financial Officer
2. Parks and Recreation Department	Community Services Department Public Works Department or as delegated by the Chief Financial Officer
3. Corporate Services Department	Chief Administrative Officer or designate Planning, Property and Development Department Internal Services Department or as delegated by the Chief Financial Officer

***Last Update: September 24, 2008***

## APPENDIX "G" to By-Law No. 7100/97

*added 7235/98; amended 8162/2002; 116/2003; 15/2015; 68/2015; 43/2018; 13/2019*

