

**Minutes – Standing Policy Committee on Finance – November 20, 2014**

**REPORTS**

**Minute No. 18      Polo Park Infrastructure Improvements – St. Matthews Avenue,  
St. James Street, Ellice Avenue – Financial Status Report No. 5 for the  
Period ending September 30, 2014  
(St. James-Brooklands Ward)**

**STANDING COMMITTEE DECISION:**

The Standing Policy Committee on Finance concurred in the recommendation of the Winnipeg Public Service and received the report as information.

**Minutes – Standing Policy Committee on Finance – November 20, 2014**

DECISION MAKING HISTORY:

Moved by Councillor Gillingham,

That the recommendation of the Winnipeg Public Service be concurred in.

Carried

David Sanders, submitted a presentation dated November 20, 2014, with respect to Polo Park Infrastructure Improvements – St. Matthews Avenue, St. James Street, Ellice Avenue – Financial Status Report No. 5 for the Period ending September 30, 2014.

## ADMINISTRATIVE REPORT

**Title:** POLO PARK INFRASTRUCTURE IMPROVEMENTS – ST. MATTHEWS AVENUE, ST. JAMES STREET, ELLICE AVENUE – FINANCIAL STATUS REPORT NO. 5 FOR THE PERIOD ENDING SEPTEMBER 30, 2014

**Critical Path:** STANDING POLICY COMMITTEE ON FINANCE

### AUTHORIZATION

Author	Department Head	CFO	CAO
L. Deane, P.Eng.	B.W. Sacher, P.Eng.	M. Ruta	D. Joshi A/CAO

### RECOMMENDATIONS

That the financial status of the Polo Park Infrastructure Improvements Project, as contained in this report, be received as information.

### REASON FOR THE REPORT

Administrative Standard No. FM-004 requires quarterly reporting to the Standing Policy Committee on Finance.

### IMPLICATIONS OF THE RECOMMENDATIONS

The overall project is currently within the adopted budget and on schedule for completion in 2015. Construction and property acquisition are ongoing.

### HISTORY

On January 29, 2013, Council adopted the 2013 Capital Budget which included an amount of \$30,000,000.00 for the Polo Park Infrastructure Improvement Project.

On June 20, 2013, the Chief Financial Officer approved an award of contract to Morrison Hershfield Ltd. for Professional Consulting Services for the Project Planning and Preliminary Design for the Polo Park Infrastructure Improvements Project – St. Matthews Avenue, St. James Street and Ellice Avenue.

On October 18, 2013, the Director of Public Works approved an award of contract to Dillon Consulting Ltd. for Third Party Contract Administration Services for the Polo Park Infrastructure Improvements – St. Matthews Avenue, St. James Street, and Ellice Avenue.

On December 17, 2013, the 2014 Capital Budget was adopted and included an additional \$10,000,000 in provincial funding under the Manitoba Winnipeg Infrastructure Agreement (MWIA), as announced by the Province of Manitoba on June 12, 2013, to bring the total project funding to \$40,000,000.

On February 19, 2014, the Chief Financial Officer approved an award of contract to Morrison Hershfield Ltd. for professional fees for Detailed Design, Contract Administration and Post Construction for the Polo Park Infrastructure Improvements Project – St. Matthews Avenue, St. James Street and Ellice Avenue.

On February 26, 2014, Council approved the recommendation to initiate expropriation proceedings to acquire the land interests for the properties east of St. James Street, which are required for the Polo Park Infrastructure Improvements Project.

On May 20, 2014, Standing Policy Committee on Infrastructure Renewal and Public Works approved the award of contract for construction for Part 1 Work to Borland Construction Inc., in the amount of \$11,622,965.50.

On May 27, 2014, Council approved the recommendation to initiate expropriation proceedings to acquire properties west of St. James Street.

On July 16, 2014, Council approved an increase in the capital budget in the amount of \$4,300,000.00 plus an additional \$1,000,000.00, to include Developer funded obligations, to bring the total project funding to \$45,300,000.

On July 16, 2014, Council approved the award of contract for construction for Part 2 Work to Borland Construction Inc., in the amount of \$7,877,705.00.

On September 24, 2014, Council confirmed the expropriation of lands required for the Project, east of St. James Street.

### **MAJOR CAPITAL PROJECT STEERING COMMITTEE**

Administrative Standard FM-004 states that projects with capital cost exceeding \$10 million require formation of Major Capital Project Steering Committee. The Committee has been appointed with the following members:

Brad Sacher, Director, Public Works Department  
Barry Thorgrimson, Director, Planning, Property and Development Department  
Linda Burch, Director, Corporate Support Services  
Jason Ruby, Manager of Capital Projects, Corporate Finance Department  
Bonnie Konzelman, Project Manager, Public Works Department

### **PROJECT STATUS**

Detailed Design is complete.

Bid Opportunity 210-2014 was advertised on the Materials Management website with a closing date of April 30, 2014. Borland Construction Inc. was the successful contractor and construction was started the week of May 26, 2014 for Part 1 Work. Construction is on schedule and is to be carried out over the 2014 and 2015 construction seasons.

Property negotiations are ongoing, and expropriation proceedings for required properties have been initiated in the event that property negotiations are unsuccessful. Three properties, under the ownership of Manitoba Hydro cannot be expropriated. Negotiations are proceeding for acquisition and/or enter to construct agreements.

There is a risk that property acquisition estimates may increase or be delayed as a result of the expropriation and negotiation process. This could require an increase in project budget, revision in scope, or delay in the construction of the St. Matthews Avenue extension between St. James Street and Route 90.

Construction costs and property acquisition costs are expected to be within the adopted capital budget for the project.

Two Public information Sessions were held, one on November 27, 2013, and the other on May 8, 2014.

## **DESCRIPTION OF THE PROJECT**

Project parameters for the Polo Park Infrastructure Improvements within this project, include; the extension of St. Matthews Avenue, from St. James Street to Madison Street; improvements to St. Matthews Avenue, between Empress Street and Route 90 - including related intersection improvements along St. Matthews Avenue; improvements to St. James Street between Maroons Road and Ellice Avenue, and improvements to St. James Street/Ellice Avenue intersection. A brief description of the work includes:

- New and existing pavement/sidewalk infrastructure improvements and related works;
- Additions and improvements to the existing land drainage system;
- Watermain renewals;
- Connections to existing and future active transportation corridors;
- Relocation and/or protection of several utilities, including but not limited to fibre optic cables, gas mains, distribution poles, street lights, MTS, Shaw Cable, and hydro plant;
- Coordination of related City of Winnipeg work with other City of Winnipeg departments (ie Water & Waste, Traffic Signals, etc.)

## **PROJECT SCHEDULE**

Design stage is complete and the contract for construction for Part 1 and Part 2 Work has been awarded to Borland Construction Inc. Construction commenced the week of May 26, 2014 and will continue through the 2014 and 2015 construction seasons.

Property negotiations are ongoing. Expropriation of Lands proceedings have been initiated for the properties required for the work. Council has confirmed the expropriation of the properties on St. James Street between Maroons Road and Ellice Avenue and the work on St. Matthews Avenue east of Empress.

Professional Consultant Service Contracts pending and awarded as of the date of this report are as follows (RST extra as applicable):

<b>Bid Opportunity</b>	<b>Awarded To</b>	<b>Description</b>	<b>Award Date</b>	<b>Completion Date</b>	<b>Award Value</b>
RFP No. 236-2013	Morrison Hershfield Ltd.	Professional Consulting Services – Planning and Preliminary Design	June 20, 2013	On-Going	\$549,000.00
RFP No. 236-2013	Morrison Hershfield Ltd.	Professional Consulting Services – Detail Design & Contract Administration	February 29, 2014	On-Going	\$3,091,480.00
RFP No. 599-2013	Dillon Consulting Limited	Professional Consulting Services – Third Party Contract Administrator	October 18, 2013	On-Going	\$259,800.00

Major construction contracts awarded as of the date of this report are as follows:

<b>Bid Opportunity</b>	<b>Awarded To</b>	<b>Description</b>	<b>Award Date</b>	<b>Completion Date</b>	<b>Award Value</b>
Bid Opportunity 210-2014	Borland Construction Inc.	Part 1 Work – 2014 Construction Season	May 20, 2014	On-Going	\$11,622,965.50
		Part 2 Work – 2015 Construction Season	July 16, 2014	On-Going	\$7,877,705.00

Scope adjustments, as a result of additional funding adopted in the 2014 capital budget, as well as property acquisition complications has resulted in some work being scheduled for carryover to the 2015 construction season.

Construction commenced the week of May 26, 2014 with critical stages and completion dates as follows:

- November 2014 - St. James Street between Maroons Road and St. Matthews Avenue, Ellice Avenue east and west of St. James Street, and St. Matthews Avenue east of St. James Street;
- October 2015 – St. James Street between St. Matthews Avenue and Ellice Avenue, St. Matthews Avenue extension between St. James Street & Route 90, and Ellice Avenue/St. James Street intersection.

### **RISKS AND RISK MITIGATION STRATEGIES**

There is a risk that property acquisition estimates may increase or be delayed as a result of the negotiation/expropriation process. This could require an increase in project budget, revision in scope, or delay in the construction of the St. Matthews Avenue extension between St. James Street and Route 90 or on St. James Street, north of St. Matthews Avenue.

The Manitoba-Winnipeg Infrastructure Agreement (MWIA) was signed on January 14, 2014. Provincial funding available for the project is equal to 50% of project costs up to the maximum \$20 million Provincial contribution (assumes eligible costs are at least 50% of the total project costs) based on claims from the City of Winnipeg for eligible costs. The City's share covers the remaining project costs, including all property acquisition costs and others deemed ineligible by the Province.

Morrison Hershfield Ltd. has undertaken an updated traffic study and has provided a draft report with recommendations for alternate locations/details for traffic improvements to be completed, should the St. Matthews extension be delayed beyond 2015.

In accordance with Administrative Standard FM-004, the design consultant is responsible for developing a Risk Management Plan identifying the risks and appropriate mitigation strategies as they relate to the successful completion of the project. The design consultant has prepared a framework for the Risk Analysis and Evaluation in accordance with the Risk Management Process Tools developed by the City of Winnipeg Audit Department and the plan will be updated on an ongoing basis.

## **FINANCIAL ANALYSIS**

### **Project Funding**

The approved capital and projected budget surplus/deficit are as follows:

<b>Year</b>	<b>Capital Program</b>	<b>Actual &amp; Projected Cash-flows</b>	<b>Cumulative Capital Budget Remaining</b>
2013	\$30,000,000	\$434,759	\$29,565,241
2014*	15,300,000	\$28,234,441	\$16,630,800
2015		\$16,630,800	0
<b>Total</b>	<b>\$45,300,000</b>	<b>\$45,300,000</b>	

\* Includes an additional \$5,300,000 funding for developer obligations to be completed within the project construction works.

A summary of the budget to forecast comparison is contained in the Appendix A.

**FINANCIAL IMPACT**

**Financial Impact Statement**      **Date:** November 3, 2014

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**Project Name:**

**POLO PARK INTRASTRUCTURE IMPROVEMENTS – ST. MATTHEWS AVENUE,  
ST. JAMES STREET, ELLICE AVENUE – FINANCIAL STATUS REPORT NO. 5  
FOR THE PERIOD ENDING SEPTEMBER 30, 2014**

**COMMENTS:**

As this report is submitted for information purposes only, there is no financial impact with this recommendation.

“Original signed by D. Stewart”

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D. Stewart, CA  
Manager of Finance and Administration





## CONSULTATION

In preparing this report there was consultation with: N/A

## SUBMITTED BY

Department: Public Works Department

Division: Engineering

Prepared by: B. Konzelman

Processed by: J. Curti

Date: October 28, 2014

File Name: L:\Admin\Reports 2014\Konzelman\Quarterly Financial Reports\Polo Park Financial Status Report #5 Report to September 30 2014.doc

File No. 13-B-02

Attachment: Appendix A - Polo Park Infrastructure Improvement Project

**APPENDIX A**

**POLO PARK INFRASTRUCTURE IMPROVEMENTS PROJECT**

**As of September 30, 2014**

Project Component	Capital Budget			Capital Expenditures Forecast				Surplus (Deficit)	Variance Last Report	Change in Variance	
	Original	Council Approved Change	Revised	Actual Costs	Remainder of 2014	2015	Total	From Revised Budget			
				To September 30, 2014			Forecast				
<b>A</b>	<b>Professional Services</b>	\$1,900,000	\$2,600,000	\$4,500,000	\$1,521,031	\$2,478,969	\$500,000	\$4,500,000	\$0	\$0	\$0
<b>B</b>	<b>Construction Work</b>	9,800,000	8,750,000	18,550,000	4,035,056	6,964,944	7,550,000	18,550,000	0	(3,550,000)	(3,550,000)
<b>C</b>	<b>Utilities &amp; Other</b>	4,200,000	1,850,000	6,050,000	315,871	4,734,129	1,000,000	6,050,000	0	-	-
<b>D</b>	<b>Property</b>	11,000,000	1,750,000	12,750,000	96,894	6,653,106	6,000,000	12,750,000	0	(1,750,000)	(1,750,000)
<b>E</b>	<b>Overheads</b>	1,300,000	350,000	1,650,000	202,573	866,627	580,800	1,650,000	0	0	0
<b>F</b>	<b>Contingency</b>	1,800,000		1,800,000		800,000	1,000,000	1,800,000	0	0	0
	<b>Total**</b>	<b>\$30,000,000</b>	<b>\$15,300,000</b>	<b>\$45,300,000</b>	<b>\$6,171,425</b>	<b>\$22,497,775</b>	<b>\$16,630,800</b>	<b>\$45,300,000</b>	<b>\$0</b>	<b>(\$5,300,000)</b>	<b>(\$5,300,000)</b>
** Note: Includes \$5,300,000 in developer funded obligations											
Additional \$1,100,000 Water & Waste Watermain Renewal funding is available to offset watermain renewal costs not included in expenditure forecast											